

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Calendar Hearing
Regular Meeting

Held at 5:45 PM Norwayne Elementary School Library February 24, 2025

The February 2025 Calendar Hearing and Regular Meeting of the Norwayne Local Board of Education was held on Monday, February 24, 2025 at Norwayne Elementary School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Patty Murphy, NES Library Aide

Patty shared how the Norwayne Elementary Library continues to blend “tradition and technology” in an effort to “Make the Space” the very best it can be for the students of Norwayne Elementary.

Monthly Reports to the Board & Public

Principal, Vince Sette – Norwayne Elementary School

2025-14 Wyckoff moved and Rupp seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:28 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-15 Smith moved and Gasser seconded the motion to reconvene the open meeting at 7:16 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-16 Wyckoff moved and Rupp seconded the motion to adopt the February 24, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-17 Gasser moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

A. Approve the minutes of the January 13, 2025 Organizational and Regular Board Meetings.

B. Approve the January 31, 2025 Bank Reconciliation and Financial Reports:

Receipts: \$1,551,931.99

Expenses: \$1,208,805.07

C. Accept the following donations:

Creston Community Service Club	\$2,000	NHS Cheer Program
The Romich Foundation	\$200	NHS Robotics Class
Mini Doodles Dandy LLC	\$300	NHS Robotics Class
Lynn Enterprises, LLC	\$100	NHS Robotics Class
Sandra Obermiller	\$2,000	Norwayne Lunch Program
Matt & Amy Frary	\$20	NHS Boys Basketball Prgrm
Doug Zimmerly	\$32	NHS Boys Basketball Prgrm
Ben & Dayna Mitchell	\$80	NHS Boys Basketball Prgrm
Mike & Julie Steingass	\$80	NHS Boys Basketball Prgrm
Ashleigh Shumney	\$16	NHS Boys Basketball Prgrm
Eric & Fay Graham	\$80	NHS Boys Basketball Prgrm
Terry West	\$100	NHS Boys Basketball Prgrm
Larry & Lee Ann Besancon	\$160	NHS Boys Basketball Prgrm
The Romich Foundation	\$200	NHS Boys Basketball Prgrm
Gary & Mary Besancon	\$250	NHS Boys Basketball Prgrm
Creston Order of Moose Lodge	\$898	NHS Boys Basketball Prgrm
Christopher & Shalyn Bell	\$80	NHS Boys Basketball Prgrm
Susan & James Baker	\$500	NMS Student Needs
Steve Mitchell	\$750	NHS Baseball Team
Creston Senior Citizens	\$200	Norwayne Local Building Needs

D. Approve the Resolution to accept the Certificate of Estimated Resources for FY26.

E. Approve the Resolution to create 070 Capital Projects Fund for maintenance, updates, and replacement of the Norwayne High School Track and Land Parcel 09-00115.000 Project.

F. Approve contracts with Tri-County Computer Services Association for Internet and Managed Internal Broadband Services.

- G. Approve the MOU for contracted services from Anazao Community Partners for the 2024-25 School Year

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

2025-18 Rupp moved and Wyckoff seconded the motion to accept the committee reports and approve the recommendations.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. The 8th Grade Washington, DC Dinner and Basketball Event is scheduled for Friday, March 7, 2025. Dinner will be from 4:30-7:30 p.m. For further information, please see the Norwayne Middle School web page.
 2. Norwayne Players Present Disney's Newsies ~ The Broadway Musical on Friday, February 28th and Saturday, March 1st at 7:00 p.m. as well as Sunday, March 2nd at 2:00 p.m. Tickets are available online through our website or in the high school office during office hours.
 3. Congratulations to the cast of *Back Cover* for their Superior Rating at the 2025 Wayne County Play Festival. Emma Steiner earned the honor of All-County Cast for her role as *Jessica*.
 4. The Norwayne JustWrite Team received 3rd Place Honors at the Cloverleaf Regional Tournament on January 18th as they competed against teams from across northeast Ohio!!! Congratulations to the following JustWrite Team Members who qualified for the State Competition at the University of Findley that will take place this May: Gabby Conrow, Corinne McCall, Morgan Hamby, Evelyn Buklad, Kaitlyn Mazzaresse, and Grace Conrow. Great Job and Best of Luck at State!!
 5. Congratulations to the 2024-2025 Norwayne Middle School Wrestling Team in winning the WCAL League Championship!!! This is their first WCAL Championship for Norwayne Middle School since 2009.

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
 2. Approve \$19,181.95 for the purchase of replacement LED lights from Wolff Brothers for the HS/MS and ES parking lots.
 3. Approve Middle School roof repair services by Technique Roofing Systems, LLC for \$23,500.

B. Communications & One Needs Assessment Committee (ONA) –
Chairperson, Angie Smith

1. The third quarter of the 2024-25 school year ends on Friday, March 21, 2025. Spring Break is March 24 – 28, 2025.
2. Kindergarten Registration for the 2025-26 School Year is scheduled for Monday, May 5 and Tuesday, May 6, 2025. Information regarding enrollment through Final Forms and scheduling a screening appointment will be posted on our Web Page when available.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The Transportation Department is celebrating Love the Bus Month during February.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policy on first reading/review:
None at this time.

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The ACT testing of 11th grade students will take place on Tuesday, February 25, 2025.

F. Superintendent's Report – Kevin Leatherman

1. February 1st enrollment by building:

Elementary School	535
Middle School	305
High School	385
Career Center	<u>33</u>
Total:	1,258
2. Other Reports, Information or Items of Business:
 - a. Calendar choice for 2025-2026 - please refer to attachments.

Vote: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2025-19 Smith moved and Gasser seconded the motion to approve the superintendent's agenda:

A. Personnel Matters –

Professional Staff

Caitlyn DeMassimo - Approve Contract for NHS Intervention Specialist.

Aerial Gerber - Approve request for 8 weeks paid Maternity Leave as well as unpaid FMLA and remainder of the school year unpaid through May 29, 2025.

Emily Ogg - Approve request for 6 weeks paid Maternity Leave as well as unpaid FMLA and remainder of the school year unpaid through May 29, 2025.

Cassandra Mey - Accept Letter of Resignation effective June 30, 2025.

Sharon Straub - Accept Letter of Resignation for Retirement effective June 1, 2025.

Dara Timmerman - Accept Letter of Resignation for Retirement effective June 1, 2025.

Support Staff

April Troup - Accept Letter of Resignation effective February 27, 2025.

Addition to Substitute List:

Jason Veon - Custodial

Mark Stanley - Grounds

Supplemental Staff Contracts

Baseball

Wes Schriber - Assistant Coach - Volunteer

Mike Yost - Assistant Coach - Volunteer

Track

Brevin Harris - Accept Letter of Resignation effective February 3, 2025.

Lauren Grier - Assistant Girls Coach - Step 0

Elise Uhler - Assistant Coach - Step 0

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Jacob Morgan OATCCC Clinic		1/24/25	\$92.91

C. Reports from last month's conference - please refer to attachment(s).

D. Adoption of the Special Education Model Policies and Procedures - please refer to attachments.

E. Adopt resolution for Music in our Schools Month and Youth Art Month for the month of March 2025. The theme for 2025 is ***"United Through Music"*** - please refer to attachments.

- F. Approve CCP Memorandum Of Understanding with the following Schools for the 2025-26 School Year: The University of Akron, Kent State University, and Stark State College.
- G. Approve 2025-2026 Membership in the Ohio High School Athletic Association.
- H. Approve the agreement with BSN Sports.
- I. Review the District's One Plan for FY2026 - 2028

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

PUBLIC HEARING

Public Hearing to discuss the rehire of retired EMIS Coordinator Fran Hansen effective May 1, 2025 and the rehire of retired Elementary School Teacher Dara Timmerman effective August 1, 2025.

ADJOURNMENT

The March Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening March 24, 2025 at 6:00 p.m. Hearing of the Public 6:00 p.m.

2025-20 Smith moved and Wyckoff seconded the motion to adjourn the meeting at 7:43 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

Board President

Treasurer